CDOL Tip of the Week. March 5, 2012

CDOL Use: Opening up two simultaneous instances of CDOL

On occasion a user may find it beneficial to have multiple instances of CDOL open at the same time. This is particularly helpful when comparing items for two different organizations, or when searching for a particular piece of information that requires the user to return to a particular screen several times to reference multiple names or unit numbers. Having multiple instances open allows the user to use one window as a reference and the other window in which to perform searches or other tasks (either by keying in or copying/pasting data from the reference window into the search window) without exiting the screen where the reference data is displayed.

To open multiple instances of CDOL, it is best to open separate instances of a browser (rather than opening multiple tabs on the same browser) and then open CDOL in each, as then the browser windows can more easily be resized for tiling, side by side display, etc. Additionally, users may find it easier if two different brands of browsers are opened (such as Firefox and Internet Explorer) so the windows can be quickly identified

For example, if the user had information that a Bishop Smith was in one of the wards of a particular stake, but the names of the wards of the stake were unknown to the user:

1. In one instance of a browser the user might open CDOL and navigate to the stake summary page and display the names of the associated organizations to see the ward names and their unit numbers in the stake
2. In the second instance of a browser the user might open CDOL and either type in or copy and paste the unit number of each ward in the stake (as viewed from the first instance of the browser) and search the bishop information until the correct ward with Bishop Smith was found