CDOL Tip of the Week. November 28, 2011

CDOL Searching Smart: Combining the Church Location Dropdown with the Political Location Dropdown

Some search results may be limited by combining the use of the Church Location dropdown with the use of the political location dropdown. For example, if a state or province is split between two or more areas, but each of the areas contains all or part of multiple states or provinces, a user might need a way to find units in a particular area, but only in one particular state or province within that area. Using only the Church Location dropdown by selecting the specific area would include all units within the area, but not just those within the specific state or province. Using only the Political Location Dropdown with the specific state or province selected would include all of the units in the state, but not just the ones within the specific area.

To demonstrate how the two dropdowns can be used together, for this example we will use the Utah Salt Lake City Area. If we wanted to find all of the ecclesiastical units in the Utah Salt Lake City Area that were only in the state of Wyoming, the process would be as follows:

1. Go to Advanced Search
2. From Organization Type, open the drop-down and select "Select Organization Type(s)"
3. When the pick list appears, put a check mark to the left of all types to be used (e.g., Stake, Ward, District, Branch)
4. Go to the "Where are you looking?" section, open the Church Location dropdown, and select the "Utah Salt Lake City Area" from the pick list
5. Go to the Political Location dropdown, select "United States" from the country pick list, then when the pick list expands, put a check mark to the right of Wyoming.
6. Click "Search"
7. The results should display the organizations of the type selected that are in the Utah Salt Lake City Area within the state of Wyoming

This method can be used for similar searches where a Church location parameter (such as temple district) covers multiple political locations.